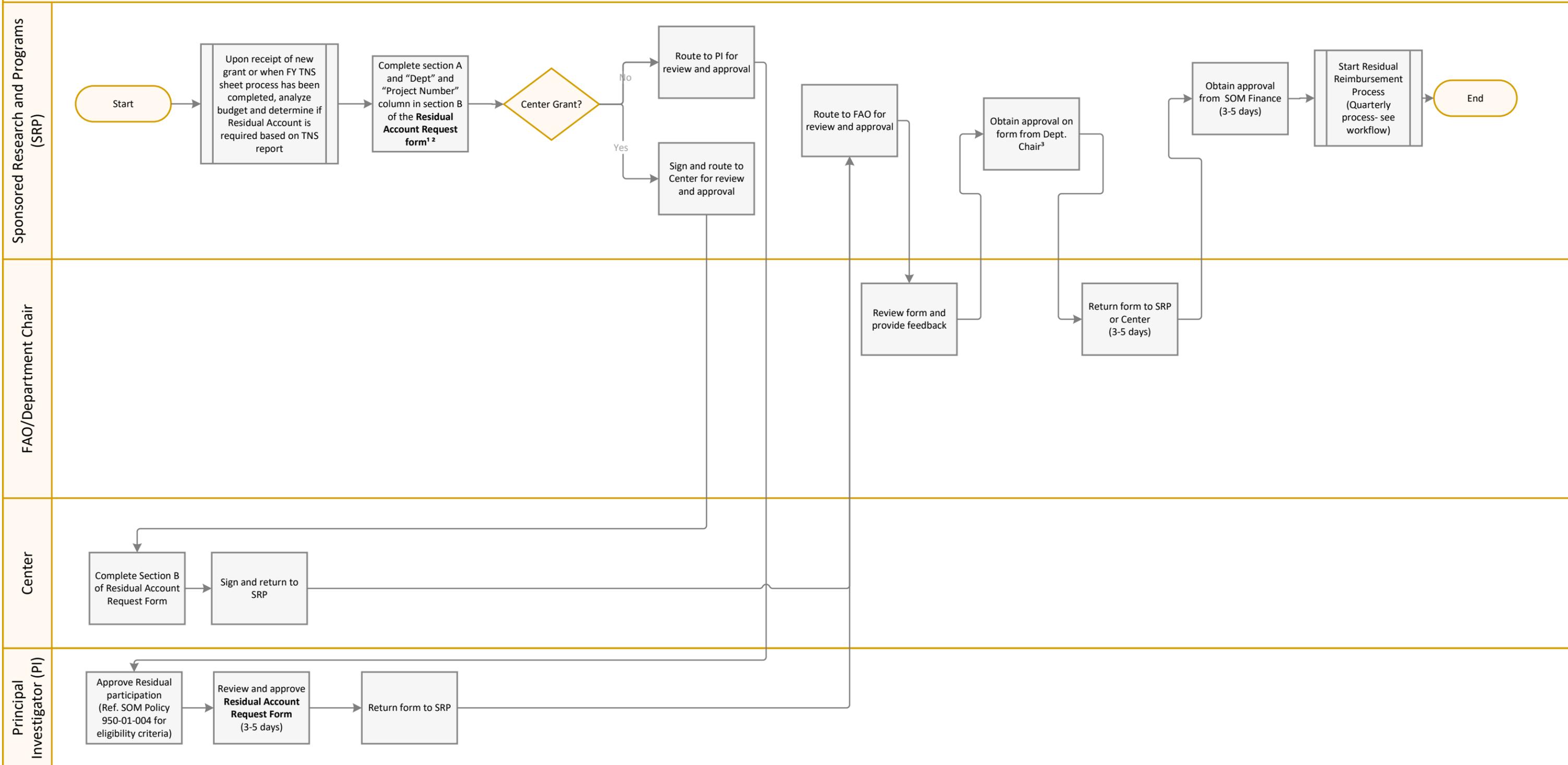


Residual Account Request Process

Version Release Date: 01/28/2026
Origin Release Date: 06/17/2020

Purpose: The purpose of this workflow is to define the process for requesting and approving Residual Account set-up. **Note: No residual account is to be established with 'projected' awards. A fund must be active and fully operational before an account can be considered.**



Notes:

¹The respective faculty's residual account CoA will be: 19900-Designated Activity-40-000-0000000000-D02000A063-Faculty Flex 2

² The SOM Controller manages any updates to the Residual Account Request form (i.e. TNS changes for 10/1) on an annual basis and publishes to the PGR/Process Improvement SharePoint site.

³ In instances where the Chair is the PI, then the Residual Form approver is the CFAO, per SOM Dean's delegated authority