NEW AWARD RECEIVED	TIMELINE *Disclaimer: Please be advised that holidays may impact the projected timeline.*
SPONSOR - Sends out official award notice/contract draft to **UCR (Could be: RED and/or PI)**	
Research and Economic Development (RED) - New award/project is added to the "*Pending Award for set up*" spreadsheet which is shared between SRP and RED.	
RED - Reviews award agreement and negotiates (if needed); legally accepts award on behalf of UCR	
Principal Investigator (PI) and RED - RED coordinates required institutional compliance checks. PI confirms that regulatory compliance protocols have been met. ** PI will verify through Kuali Research of pending items **	Varies depending on ORI approval (IACUC, IRB, Biohazard, etc.): Compliance reviews will be confirmed by RED within 5 business days. If a response is not received, the RED Office will follow-up with the compliance group.
SRP Analyst - Follows up with **PI and RED** regarding the status of award and any outstanding compliance documents.	10-business days
RED - Modifies proposed budget (in line with the funded amount) and/or negotiates terms with the sponsor as needed.	
RED - Issues the Campus Award Notice (CAN).	30 days from NOA receipt (assuming all PI protocols up-to-date, and all financial conflict of interest forms submitted with no positive determinations)
RED - Via the Kuali sytem notification automatically sends the official award email to the PI, PI department, and SRP (via Kuali Support email)	
Extramural Funds (EMF) team - Sets up the financial record within Oracle Financials	3-4 Business Days
SRP and PI - Via Oracle system notification receive a Project Budget Allocations Required email. **SRP Analyst** works with PI to confirm budget and make adjustment as necessary. **SRP Analyst** baselines budget allocation in Oracle Financials.	3 Business Days
SRP Analyst - Emails COA information to PI and department.	1 business day.
Do you have a SUBAWARD? **If yes:**	
Once SRP receives the CAN email and the budget has been baselined, **SRP analyst** initiates a subaward request form in Kuali build.	
SRP Analyst will submit the Kuali Subaward request form; **PI** will receive a notification to approve the subaward request form.	
RED Contract & grant Officer (CGO) receives subaward request form. **CGO** reviews, drafts & issues subaward	90-days to issue fully executed contract

NON-COMPETITVE RENEWALS RECEIVED	TIMELINE
SPONSOR - Sends out official award notice/contract draft to **UCR (RED and/or PI)**	
RED - Award/project is added to the "*Pending Award for set up*" spreadsheet which is shared between SRP and RED.	

PI and RED - RED coordinates required institutional compliance checks with the applicable compliance group via a notification in Kuali Award. Once confirmation is recieved, RED can proceed with the processing of the award. Note: compliance checks are required annually.	Compliance reviews will be confirmed within 5 business days. If a response is not recieved, the RED Office will follow-up with the compliance group.
SRP Analyst - Follows up with **PI and RED** regarding the status of award and any outstanding compliance documents.	10-business days
RED - modifies proposed budget (in line with the funded amount) and/or negotiates terms with the sponsor as needed.	
RED - issues the Campus Award Notice (CAN).	30 days from NOA receipt (assuming all PI protocols up-to-date, and all financial conflict of interest disclosures are up to date)
RED - via the Kuali sytem notification automatically sends the official award email to the PI, PI department, and SRP (via Kuali Support email)	
EMF - sets up the financial record in PPM within Oracle Financials	3-4 Business Days
SRP and PI - via Oracle system notification receive a Project Budget Allocations Required email. **SRP Analyst** works with PI to confirm budget and make adjustment as necessary. **SRP Analyst** baselines budget allocation in Oracle Financials.	3 Business Days
SRP Analyst - emails COA information to PI and department.	1 business day.
Do you have a SUBAWARD? **If yes:**	
Once SRP receives the CAN email and the budget has been baselined, **SRP analyst** initiates a subaward request form in Kuali build.	
SRP Analyst will submit the Kuali Subaward request form; **PI** will receive a notification to approve the subaward request form.	
RED CGO receives subaward request form. **CGO** reviews, drafts & issues subaward	90-days to issue fully executed contract