



### **Prepare Body of Grant**

The Principal Investigator (PI) is responsible for preparing the application for funding to the external sponsor. In addition to the budget, the PI prepares, or directly supervises the preparation of, the technical portions of the proposal. The technical portions may include, but are not limited to, the following sections: Project Summary/Abstract; Narrative; Bibliography; Facilities & Other Resources; Equipment; Biosketches; Human Subject and/or Specimens Documentation; Specific Aims; Research Strategy; Vertebrate/Select Agent Pieces; Cover Letter and/or Letters of Support; Resource Sharing Plan; and Assignment Requests. Reference UCR Research and Economic Development website for further information: <https://research.ucr.edu/spa/lifecycle/proposalpreparation#common-elements-of-a-proposal>

If the proposed project involves the use of human subjects or laboratory animals, radioactive materials, recombinant DNA/RNA, infectious agents or carcinogens or hazardous materials, the PI must complete, or supervise the completion of, the appropriate compliance documents and obtain the approval of the appropriate University committee.

The PI should provide submission of documents to the SRP Analyst in accordance with the Pre-Award Proposal Submission Timeline: [Pre-Award Proposal Submission Timeline-Final.pdf](#)